

APAC ESSAY STYLE GUIDE

STRUCTURE:

- Cover page should state the unit code and name, your name and student number, the title of the assessment, your chosen essay question, and the word count (excluding reference list).
- The reflective essay should start on a new page, with the title of the essay at the top.
- Sections of essay:
 - Introduction – Written in full.
 - Body paragraphs – Written in full.
 - Conclusion – Written in full.
- In your self-reflective writing, write in first-person point of view, using first person pronouns like “I”. However the tone of the essay must be formal.
- The reference list should start on a new page, with the heading ‘References’.
- The reference list should have a minimum of five sources, with a combination of academic (minimum three) and non-academic/professional sources (ie youtube or online magazine articles).

FORMATTING:

- Footer: All pages should be numbered (excluding the cover page), with your name and student number in the footer.
- Font: Times New Roman or Arial, size 12, with double-line spacing.
- Submit assessment as a .pdf file.

REFERENCING:

APA 6th according to CDU Referencing Style Guide.